

Join our Service Unit Cookie Team!



Each Service Unit recruits a team of volunteers to support their troops in the Girl Scout cookie program. Training, resources, support and guidance are provided. Complete position descriptions are available on the Council website, www.GirlScoutsOC.org. Below is a summary of the team positions. Volunteers must also complete the following requirements in order to supervise girls and/or handle money or cookies.

- ☐ Membership registration/renewal process
- ☐ Select and/or renew their role
- ☐ Complete the background screening process

Service Unit Cookie Manager (Nov – May)

Motivates & communicates with Leaders & Troop Cookie Coordinator, reviews sales data & troop online entries, maintains records, coordinates SU Cookie Team. This position can be co-chaired with one person handling the people support and another handling the online support. In-person training will be held November 13th.

Service Unit Booth Sale Coordinator (Sept – Mar)

Secures sites, schedules troops (through a lottery process), uploads information into Cookie Booth Scheduler, and trains Leaders & Troop Cookie Coordinator on: booth sale etiquette, & sales techniques. Must be able to use Excel. Trainings will be on October 1st. A makeup training will be available on October 10th.

Cookie Team Option

Service Unit Cookie Managers have the option to recruit and train a Cookie Distributor and Rewards Coordinator if extra support is needed. See descriptions below

Service Unit Cookie Rewards Coordinator (Mar – May)

Receives, counts, sorts & distributes girl rewards in May. Follows up with any discrepancies. Must be able to accept multiple packages and have space and time to store and sort prior to distribution. Training is available online beginning in March.

Service Unit Cookie Distributor (Dec – Jan)

Secures site in November for January cookie distribution (either local or Mega Delivery), secures volunteers needed for distribution day, informs/trains Leaders & Troop Cookie Coordinators on SU process, takes delivery of product, oversees distribution day. If participating in a Mega Delivery: secures volunteer help, submits paperwork to Council office, works Mega during scheduled two hour shift, thanks volunteers). Online training available beginning in December.

For more information about these exciting volunteer opportunities, please contact your GSOC Volunteer Manager and visit our Product Program website at gscookiesetc.org.