

# Create your Troop Cookie Support Team!



**Don't Wait!** Now is the time to recruit your Troop Cookie Team to support your girls in running their Girl Scout cookie business. Volunteers must complete the following requirements in order to supervise girls and/or handle money or cookies.

- ☐ Membership registration/renewal process
- ☐ Select and/or renew their role
- ☐ Complete the background screening process

## **Troop Cookie Coordinator (Nov – May)**

Trains parents, girls and Cookie Support team, manages the cookie software, receives & distributes cookies to families, collects money & makes deposits, signs up troop for booth sales, receives & distributes recognitions to girls. Must have Excel software and be able to use spreadsheets. Training online via gsLearn or in-person required.

## **Initial Order Pick-Up (Jan)**

Picks up & signs for initial cookie order from Service Unit Distributor. Receive training from Troop Cookie Coordinator.

## **Cookie Distributor (Jan)**

Assists Troop Cookie Coordinator to distribute cookies to parents & girls, helps keep track using receipts & T-2 Excel spreadsheet.

## **Cookie Pick-Up (Feb – March)**

Picks up & signs for cookies from a cookie cupboard for Troop Cookie Coordinator. Receives training from Troop Cookie Coordinator.

## **Booth Sale Helpers (Feb – March)**

Supervises girls & money at a cookie booth sale. Must complete Online Booth Sale Training.

**For more information about these exciting volunteer opportunities, please contact your Service Unit Cookie Manager and visit our website at [GSCookiesETC.org/cookies/](https://GSCookiesETC.org/cookies/)**